

## 2025 Camp Policies, Disclosures & Code of Conduct

**Student Age Policy:** The age policy, along with the programming at camp, is designed according to both the spiritual and physiological needs of students. The Iowa Ministry Network feels it is in the best interest of the students that their camp experience be synonymous with their normalized experience; such as the schools where they are currently involved. The minimum grade level required at each camp refers to the grade they just completed for the 2024-2025 school year. Teen Camp is for those who've just completed 6th grade through 2025 graduates and Kids Camp is for those who've completed 2nd-6th grade. \*Students who complete 6th grade in 2025, have the option to attend Kids Camp OR Teen Camp.

**Registration:** All students must register online in Campwise via the link provided on the camp webpages. We do not accept paper registrations, phone registrations or partial, incomplete registrations. A \$50 deposit is required at the time of registration to secure their spot and necessary to hold the price rate of the date at which they registered. Any remaining balance must be paid in full on or before arrival at the first day of camp.

**Refunds:** Refunds must be requested through an official "Refund Request Form" which can be submitted on the camp webpage. Refunds will retain a \$50 administrative fee per student. We cannot refund monies for a partially attended week of camp nor for a "no call, no show" registered attendee of camp. No refunds will be given for expelled students.

**Tshirts:** Tshirts are available for a pre-order rate of \$20 for those who register by May 15 for Teen Camp and June 15 for Kids Camp. Limited quantities will be available at the Camp Merch Booth on a first-come, first-serve basis at regular pricing.

**Parental Authorization:** The Parental Authorization Form, also known as the "Medical Disclaimer" will be emailed to every student after completing the online registration. A copy can be downloaded from the camp webpages or obtained from the church the student is attending with. This form should NOT be sent to the NextGen office but instead given to the church Camp Coordinator and be brought to check in on the first day of camp. Students who do not have a signed authorization will NOT be able to attend camp.

**Code of Conduct:** Our Camp Code of Conduct is congruent with what students would experience in school or in the student ministry of a local church. Students may be asked to change/make behavior adjustments. Students who ongoingly dismiss leadership or disrupt camp may be asked to leave camp at the expense of the parent/guardian. Iowa NextGen maintains a zero-tolerance policy for any form of bullying, discrimination or assault. This includes but is not limited to teasing, name-calling, mockery, inappropriate sexual advances and digital misconduct. Additionally, any behavior deemed as cruel or grossly insensitive falls under this policy. Any and every situation will be thoroughly investigated and the IMN/ING will take appropriate steps to ensure the safety of those on grounds. While peaceful resolution is always the goal, certain situations may not qualify and students may be required to leave the facilities and follow-up actions may be necessary. It is important that students fully understand their actions have consequences.

**Cell Phone Policy:** Iowa NextGen strongly discourages bringing personal cell phones or electronic devices to camp to ensure student privacy safety and a distraction-free experience. Taking photos/videos in student rooms or sharing photos/videos without consent is strictly prohibited. ING assumes no responsibility for lost, broken or stolen devices. Students who bring phones must adhere to camp rules, including restrictions to photos/videos, inappropriate internet usage and cyberbullying. Violations may result in expulsion from camp at the parent/guardian's expense.

**Dress Code:** MODESTY. Adherence to our dress code is required. No revealing clothing will be permitted. This includes short dresses, skirts, or shorts (4in inseam), leggings, plunging necklines, spaghetti straps, cut-off shirts or cut off shorts, bikinis, and speedos. Additionally, ensure shorts are sufficiently long enough to remain visible under oversized shorts.



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**Medications:** All medications need to be entered along with dispensation instructions into the online registration. All medication is required to be turned into the camp first aid personnel upon arrival at camp. The camp first aid personnel will be responsible for dispensing all medications. Prescription and Over-the-Counter medications are required to be in their original containers with the dosage and instructions still intact. Please place all medications in a gallon ziploc bag and label with the person's name, church name and city. Included in this bag should be the "Medication Registration Sheet" found on the camp webpages or obtained from the church camp coordinator.

**Leader Requirements:** Every leader, i.e. Camp Volunteer, must apply to serve at camp using the Volunteer Application portal through Campwise. They must consent to a National Background Check, submit a photo for their camp ID badge, and request a completed Pastoral Approval be sent to the NextGen Office on their behalf. This application process must be completed by May 15 for Teen Camp and June 15 for Kids Camp. No volunteer is considered registered until approved by the NextGen office. There is a \$20 late fee per volunteer for documents received after the applicable due date.

**Volunteer Age Policy:** Room Leaders for Teen Camp must be 22 years or older by the first day of camp. Room Leaders for Kids Camp must be 18 years or older by the first day of camp. A Kids Camp Co-Leader can be 16 or 17 years old. Support Staff volunteers for Teen Camp must be 18 years or older and have graduated from high school. Support Staff for Kids Camp must be 15 years or older.

**Housing:** All groups will be housed before their arrival at Sunstream Retreat Center. For Teen Camp, the church must provide at least 1 Room Leader (22+ y/o) for every room of students of the same gender being sent to camp. For Kids Camp, each room must have a Room Leader that is 18 years or older. A Co-Leader can be 16 years or older as long as the primary leader is at least 18. We hold a 5:1 Student to Leader ratio at Kids Camp. For every 5 students, you must provide 1 leader of the same gender.

**Lice Checks:** All students must undergo a lice check before the event, conducted early enough for treatment if needed. Our policy prohibits anyone with head lice to be admitted to camp. Each church should inspect students for lice 14 days prior to attendance and again on departure date. All churches will need to turn in a "Lice Check Form" upon arrival at camp check in. Failure to do so will result in individual checks by camp first aid personnel, with a fee of \$5 per student. Students on campus with lice will be sent home at the parent/guardian or church's expense.

**Non-Attendee Policy:** Iowa Ministry Network summer camps are CLOSED programs. All activities including evening services are open only to registered students, volunteers and staff. Any child, student, or adult violating the policy will be asked to leave the camp grounds.

**Early Departure/Late Arrival:** If your student arrives after registration check in closes or departs before camp dismissal please contact the NextGen office and/or Camp Manager. No student is allowed to leave the camp grounds without the proper procedures, including legal guardian consent. The only individuals allowed to pick up a student are his or her legal guardian or listed emergency contact.

**Property Damage:** Charges for items broken or damaged during the event will be billed to all parties/individuals involved.

**Lost & Found:** Any lost and found items left on the grounds after the conclusion of the event will be held for 2 weeks. If not claimed during that time period, items will be donated. Claimed items will be shipped back to their owners at their owner's expense.

